

DOCUMENT REQUIRED FOR CERTIFICATES

Document required for Marksheet Correction

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. Marksheet of required semester (**Original**).
3. Student Id Proof (Aadhar Card/ 10th Class Certificate etc.).
4. Fees Receipt (Rs. 200/-).

Document required for Duplicate Marksheet

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. FIR Copy.
3. Student Id Card.
4. Fees Receipt (Rs. 200/- Per Marksheet).

Document required for Re-Totalling of Answer Books

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. Photocopy of Marksheet.
3. Fees Receipt (Rs. 1000/-).

**NOTE:- RECHECKING OF ANSWER BOOKS IS NOT DONE
BY UNIVERSITY**

DOCUMENT REQUIRED FOR CERTIFICATES

Document required for Provisional Certificate

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. Final Semester/ Year Marksheet (Photocopy).
3. Training (For D. Pharm Students)/ Internship (For BPT Students) Completion Certificate.
4. Fees Receipt (Rs. 200/-).
5. Copy of **No Dues Certificate**.

Document required for Migration Certificate

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. Final Semester/ Year Marksheet (Photocopy).
3. Admission related document applying for other University (Admission Fee Receipt, Registration Receipt, E-mail related to you from the University).
4. Copy of **No Dues Certificate**.
5. Fees Receipt (Rs. 200/-).

Document required for Transcript

1. Application to Asstt. Controller of Examinations (Through Diary Section).
2. Photocopy of All Semester/ Year Marksheets.
3. Admission related document applying for other University and outside India (Admission Fee Receipt, Registration Receipt, E-mail related to you from the University) (**Not need for BPT Students**).
4. Fees Receipt (Rs. 500/- Per Set).
5. Copy of **No Dues Certificate**.

